



National Junior Honor Society

David C. Hinson, Sr. Chapter By-Laws

AMENDMENT for 2020-2021 School year only:

- **Attendance** - Members will be allowed to miss 2 of the 7 meetings before chapter dismissal.
- **Service Hours** - Service hours will not be required for the 2020-2021 school year but will still be encouraged only if a member feels comfortable and safe to participate in events of their choice.
- **GPA** - It is expected that members maintain a 3.6 GPA (no more than 2 B's or 1 C), if members fall below this standard this year, they will be given 2 quarters of probation to bring up their GPA up to or above the 3.6 requirement before dismissal.

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this organization shall be David C. Hinson, Sr. Chapter of the National Junior Honor Society of David C. Hinson, Sr. Middle School.

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to renders service, to promote leadership, to develop character, and to encourage citizenship in students of David C. Hinson, Sr. Middle School

Section 3. The NJHS shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP, 1904 Association Drive Reston, VA 20191).

ARTICLE II: THE PRINCIPAL

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a chapter adviser, who may serve consecutive terms.

Section 3. The principal shall be a part of the local school district appeal process for non-selection or dismissal cases.

ARTICLE III: THE CHAPTER ADVISER

Section 1. The chapter adviser shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, parents, and the community.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transaction. The chapter adviser shall send the annual activity report to the national office.

Section 3. The chapter adviser shall annually review each member for compliance with Society standards and obligations.

Section 4. The chapter adviser shall help the chapter officers understand and carry out their duties.

ARTICLE IV: MEMBERSHIP

Section 1. Membership is an honor bestowed upon a student. Selection for membership is by a majority vote of the faculty council and is based on outstanding scholarship, character, leadership, service, and citizenship.

Section 2. The faculty council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisers, or adults in recognition of outstanding service rendered to the school in keeping with the purpose of the National Junior Honor Society.

Section 3. Candidates become members when inducted during a special ceremony.

Section 4. A National Junior Honor Society member who transfers from another school and brings a letter from the former principal or chapter adviser or brings proof of membership to the new school's adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 5. Members who resign or are dismissed are never again eligible for membership or its benefits.

Section 6. Dues will be paid annually during the first month of the new school year and will be \$10.00

Section 7. Members must maintain a grade point average of a least 3.60 on a 4.00 scale and all 1's in conduct as part of continuing membership and maintain Honor Roll status.

Section 8. All members will participate in the fundraising activities of the chapter.

Section 9. All members shall participate in earning service hours in the amount of at least 20 hours.

Section 10. Induction of new members will take place during the latter part of the second semester.

Section 11. Members are required to attend all regularly scheduled meetings and special project meetings. If unable to attend, members are required to present a written, signed excuse to the secretary or adviser of the chapter. Failure to do so will result in an additional one-half hour service requirement. If two meetings are missed the member will be dismissed from the chapter.

Section 12. Members are required to follow all school rules. No referrals are allowed.

Section 13. Failure to maintain any of the above requirements will result in one grading period of probationary status before an individual's membership is rescinded.

ARTICLE V: SELECTION OF MEMBERS

Section 1. To be eligible for membership the candidates must have been enrolled at David C. Hinson, Sr. Middle School for the equivalent of one semester. Membership may be open to qualified second semester 6th graders and students in grade 7.

Section 2. Candidates must have a GPA of a 3.6 for all 3 quarters (Quarter 1-3) on a 4.00 scale. Candidates must earn all 1's in conduct from all teachers. Candidates must receive 3 positive teacher recommendations. Recommendations must be received by the advisor on or before the due date set by the council.

Section 3. Candidates must complete the Student Activity Information Form. This form must be received by the adviser on or before the due date set by the council. Incomplete forms will not be considered.

Section 4. The selection of each member to the chapter shall be by a majority vote of the faculty council.

Section 5. After being inducted, members must maintain at least a 3.60 GPA based on a 4.00 scale.

Section 6. A description of the selection procedure shall be published in an official school publication which is widely available, in a timely fashion, to all students and parents of the school. The selection procedure shall be determined by the faculty council and shall be consistent with the rules and regulations of the National Junior Honor Society.

Section 7. The National Council and the NASSP shall not review the judgment of the faculty council regarding selection of individual members to local chapters.

ARTICLE VI: DISCIPLINE AND/OR DISMISSAL

Section 1. Members who fall below the standards which were the basis for their selection shall be promptly warned in writing by the chapter adviser and given a period of 9 weeks to correct the deficiency.

Section 2. In all cases of impending dismissal, a member shall have a right to written notification of charges and a hearing before the faculty council.

Section 3. In the case of *flagrant violation* of school rules or civil laws, a member does not necessarily have to receive a warning.

Section 4. A member who has been dismissed may appeal the decision under the same rules for disciplinary appeals in the school district.

Section 5. The National Council and the NASSP shall hear no appeals in dismissal cases.

ARTICLE VII: NOMINATION AND ELECTION OF CHAPTER OFFICERS

Section 1. The officers of this chapter shall be President, Vice-President, Secretary, Treasurer, Attendance Secretaries (1 for 7th and 1 for 8th), and Historian.

Section 2. Officers shall be elected at a regular meeting of the David C. Hinson, Sr. Middle School Chapter.

- A. Offices shall be held for one school year.
- B. Students in grades 7 and 8 are eligible to hold office.
- C. Election of officers shall be held during the 2nd meeting of the school year.
- D. Any current member can nominate for office another member and the nominee may either accept or reject the nomination.
- E. Any student seeking office shall type a one-page essay to be read aloud to the members at the next meeting describing their leadership skills and how their being an officer will enhance the chapter.

ARTICLE VIII: OFFICERS' DUTIES AND RESPONSIBILITIES

Section 1. Officers will be elected by a simple majority vote of the members present by paper ballot.

Section 2. Duties of the chapter president are to :

- A. Preside at all NJHS meetings

- B. Provide direction of the meetings
- C. Spokesperson for NJHS at official events
- D. Sets the agendas for meetings with assistance from adviser or the executive committee

Section 3. Duties of the chapter vice-president:

- A. Serves in the absence of the president
- B. Other duties as directed

Section 4. Duties of the chapter secretary:

- A. Maintains records of attendance
- B. Maintains records of proceedings
- C. Attends to clerical duties, i.e. thank you notes, etc.

Section 5. Duties of the chapter treasurer:

- A. Maintains records of all financial matters

Section 6. Duties of the chapter historian

- A. Maintains records pertaining to the chapter's history

Section 7. Duties of the Attendance Secretary.

- B. Maintains records of each meetings attendance.

ARTICLE IX: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the officers of the chapter and the chapter adviser.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter and determine and perform such duties as are specified in the chapter by-laws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE X: MEETINGS

Section 1. The David C. Hinson, Sr. Middle School Chapter shall meet four to six times during the school year.

Section 2. Special meetings approved by the executive committee may be called by the president.

Section 3. Chapters shall conduct meetings according to Robert's Rule of Order in all points not expressly provided for in these by-laws.

ARTICLE XI: ACTIVITIES

Section 1. The chapter could be involved in one or more service projects during the school year.

Section 2. Each member shall be involved in an individual service project as approved by the chapter adviser.

Section 3. A minimum number of 20 service hours must be completed by each member.(10 school/10 community, 5 school/15 community or 5 community/15 school)

Section 4. Service hours are defined as work done on a volunteer basis. No remuneration shall be accepted by any member for service work.

ARTICLE XII: AMENDMENTS

Section 1. The by-laws may be amended on an annual basis if the executive committee and/or principal and/or faculty council sees the need for such amendment. The principal and faculty council reserve the right to approve/deny any amendment brought forth.